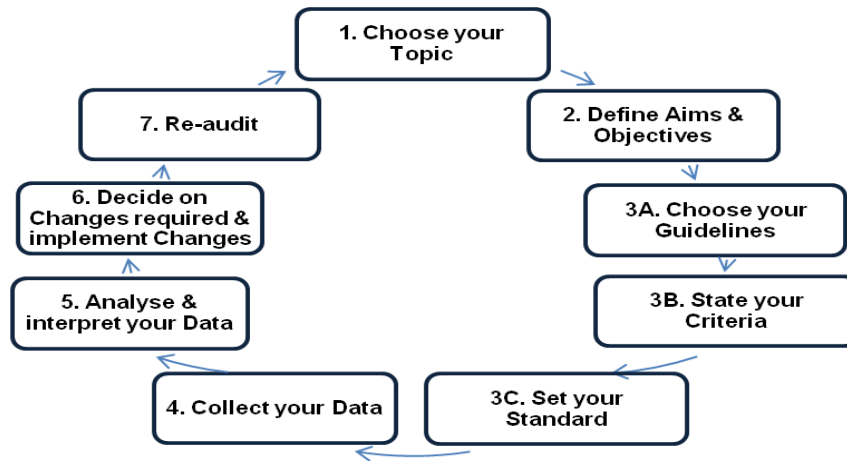




Doctor's Bag Audit



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Purpose of ICGP sample audits on specific topics

The purpose of the ICGP sample audit for each topic area is to provide practitioners with audit topic proposals and related tools in order to aid them in carrying out a clinical audit in this topic area. For each topic, a specific guideline is chosen which identifies best practice for the relevant topic. Following this, examples of the elements of care or activity that could be measured are provided – these are referred to as “criteria”. Finally, examples of the type of data that is required in order to audit the sample criteria are provided. A separate document, the ICGP Audit Toolkit, provides detailed generic instructions on how to carry out and report your audit.

Disclaimer

In all instances where ‘your patients’ are referred to, this can be taken to mean the patients you see. Where ‘your practice’ is mentioned, this refers to the work you do, not necessarily that you need to be based in one particular practice.

Professional Competence Domains

Quality and Safety

Professionalism

Management and self-management

Guidelines

Drugs for the doctor's bag: 1 – Adults *Drug and Therapeutics Bulletin* 2005; **43**:65-68

<https://dtb.bmj.com/content/43/9/65.full>

Drugs for the doctor's bag: 2–Children *Drug and Therapeutics Bulletin* 2015; **53**:69-72

<https://dtb.bmj.com/content/53/6/69.full>

Audit Steps/Cycle

1. Choose your guidelines / decide what is necessary in your Doctor’s Bag using the guidelines above and make a list of these.
2. Check what is in your bag and check them against the list you have created; note the expiry date of each item also. Record this information as your pre-quality improvement data collection.
3. Replace anything that is missing or out of date in your bag.
4. Decide and record a timescale for regular checks on the contents of your bag and expiry dates. This information constitutes your second/post-quality improvement data collection.
5. Ensure to keep a copy of the checklist, contents and expiry dates in the bag noting when checked and actions taken.

More information

For more information on audit, please visit www.icgp.ie/audit.